Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**VIDYODAYA ARTS AND COMMERCE FIRST GRADE COLLEGE**
Name of the head of the Institution	**Dr. Ramachandra**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08227260508**
Mobile no.	**9632807306**
Registered Email	**vidyodayatnpiqac@gmail.com**
Alternate Email	**vidyodayatnp@gmail.com**
Address	**Shivananda Circle**
City/Town	**T.Narasipura**
State/UT	**Karnataka**
Pincode	**571124**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Nataraja**
Phone no/Alternate Phone no.	**08227260508**
Mobile no.	**9620394986**
Registered Email	**vidyodayatnpiqac@gmail.com**
Alternate Email	**vidyodayatnp@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gvsvfgc.com

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**0**	**2004**	**16-Sep-2004**	**16-Sep-2009**
2	**B**	**2.24**	**2011**	**30-Nov-2011**	**30-Nov-2016**

6. Date of Establishment of IQAC

10-Jul-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Interaction with achievers(Sri. B.M. Santhosh I.A.S)	**14-Aug-2017** **3**	**300**
Parents meeting	**19-Jul-2017**	**235**

	3	
Self Defence for women program. A demo lecture by Sri. Karthik S Katil (Swaraksha for women trust(R) Katil,DK)	26-Dec-2017 3	150
Life vision and achievements of Sri.Ramanujacharya (Special lecture - Smt. Janakisheshadri)	22-Dec-2017 3	200
How to face competitive and banking examinations - workshop by prof.Prabhuswamy SES National Education Trust (R) T.Narasipura	01-Jan-2018 3	156
Skill on wheels (skill India GOI) a programme on skill developement - Sri Basavaraju From CDC UOM Mysore	02-Feb-2018 3	250
Empowering Democracy, a special programme on voting rights awareness by Disha Foundations (NGO Mysore)	23-Mar-2018 3	350
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**

Upload the minutes of meeting and action taken report	No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Conducting continuous evaluation through periodic tests and assignments 2) Coordinating in conducting curricular, cocurricular and extra curricular activities. 3) conducted health awareness, Gender sensitization, Voting rights awareness, skill enhancements program mes.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Gender issues programmes	Workshop on Personality Development Legal awareness program
Awareness Programmes	Special Lecture on Agriculture
*Co-curricular and Extra Curricular Activities	Welcome function and Parents meeting Health awareness Programme
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	16-Oct-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

   The institution ensures effective curriculum delivery through the following initiatives a) Lesson planning: All the teachers prepare lesson plan in the beginning of the semester as per the guidance of university. b) Seminars and Special lectures, class room seminars are conducted by way of allotting a particular topic to each student. Special lectures are organized by inviting eminent subject experts. c) Field work, study tour, industrial visits: field work is conducted by the related departments to collect the data regarding socio economic and geographical, historical aspects and project report will be submitted. Study tours conducted as part of the curriculum by the respective departments. Industrial visits are organized to impart practical knowledge to the students by the concerned departments. d) Lab activities: well equipped computer lab, geography lab and language lab have been established for updating learning skills. e) PPT: power point presentations are done by the teachers as and when required.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Students: Feed back in the form of questionnaire are obtained from the students by the end of the academic year. Teachers: Feedback from the teacher are obtained in periodic staff meeting. Parents: Oral feedback from the parents in the parents-teachers meeting at the beginning of the each academic year.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	120	119	119
BA	HEP	90	15	15
BA	HEG	90	16	16
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	394	Nill	20	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
20	20	1	1	Nill	Nill
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

For providing individual attention to the students,mentoring system is followed. At present the total student strength is 394 and there are 20 full time teachers. In the ratio 1:17 mentoring of students is carried out by the respective members. Tasks entrusted to the mentors 1) Regular observation of their mentee with regard to attendance and dress code. 2) performance in unit test and submission of assignments and class seminars. 3) Guidance in extra and co-curricular activities. 4) Encouraging them to participate in such activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
394	20	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	Nill	7	Nill	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In our institution continuous internal evaluation is carried out in each and every semester by way of following methods. 1) Conducting two unit tests which carries 10 marks. 2) Skill developments tests or viva-voice is carried out which carries 5 marks. 3) Assignments and class room seminars are also conducted which carries 5 marks. 4) Internal assessment marks will be made known to the students by announcing on the notice board. 5) In the beginning of the academic year, common test booklets for each subject are distributed to the students. 6) Below average students are identified and given guidance by the respective teachers and mentors

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In UG program university of Mysore conducts examination in each semester. The examination related grievances are taken care of. Grievances such as revaluation, re-totalling, cancellation of NCL are forwarded by the Institution in time to the University. Circulars and notices issued by the University in such matters are announced on the notice board in time for the information of students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<div align="center">No Data Entered/Not Applicable !!!</div>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	HEG,HEP	28	26	92.85
Nill	BCom	Commerce	65	59	90.76
Nill	BBM	Management	26	16	61.53
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">Nil</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
GST	Commerce and Management	12/09/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	0	Nill	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nill

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nill	0	0	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	3	4	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Annual Special Camp	NSS	3	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
0	0	0	Nill	Nill

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	0	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-lib	Partially	8.1	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17335	2026300	15	3710	17350	2030010
Reference Books	658	172905	Nill	Nill	658	172905
e-Journals	1	5750	Nill	Nill	1	5750
Journals	15	7500	Nill	Nill	15	7500
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	51	23	16	16	0	2	5	11	5
Added	0	0	0	0	0	0	0	0	0

Total	51	23	16	16	0	2	5	11	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10.61 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[Nil]

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	**91037**	**0**	**67537**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing Physical, academic and support facilities (lab,library, sports, computers, classrooms etc) As and when need for repair and maintenance of equipments and other infrastructure facilities arises, the same will be looked in to immediately. The company personnel will be called to attend the repair and maintenance of equipments in lab. library and office. As for as sports and classroom maintenance is concerned, the management takes care of the repair and maintenance works. Annual physical stock verification of lab, library and furniture equipments is done by the separate committees formed for the purpose.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Encouraging outstanding sports persons**	**14**	**44000**
Financial Support from Other Sources			
a) National	**0**	**Nill**	**0**
b)International	**0**	**Nill**	**0**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
0	**Nill**	**Nill**	**0**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Nill	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Eureka Forbes Ltd Mysore	60	25	Nil	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	27th open national kho-kho ch ampionship federation cup	National	1	Nill	17041666	Veena M
2017	51st nsenior national kho kho ch ampionship	National	1	Nill	17041666	Veena M
2017	28th open national kho kho ch ampionship federation cup	National	1	Nill	17041666	Veena M
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision:- To impart quality education to rural children and make them responsible citizens of India Mission :- 1. To create conducive educational environment by recruiting competent faculty and providing necessary infrastructure, well equipped library and laboratories. 2. To impart quality educations to the students at affordable cost. 3. To provide access to the latest technological innovation to promote vocational education. 4. To promote

Co-Curricular, Extra Curricular and Sports activities by way of patronizing such activity whenever they are conducted. 5. To equip the students with life skills for self reliance 6. To energise and facilitate the learning ability of the students by providing free mid-day meal. The institution practices decentralization regarding student admission process. The management delegates authority of admission of students to the principal of the college and the principal inturn forms and admission committee, the composition of which as follows. Principal – convener -in- Chief Senior Faculty member- convener All heads of department- members Office Superintendent –member The admission committee holds meeting in the beginning of the academic year for the sole purpose of students admission. The committee brings out the prospectus and the admission application form and undertakes the scrutiny of applications received and announces the merit list for admission and finally the admission process will be completed as per the rules and regulations of the govt of Karnataka and University of Mysore.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	In our institution continuous internal evaluation is carried out in each and every semester by way of the following methods. 1. Conducting two unit tests which carries 10 marks 2. Skill development test or viva voce is carried out which carries 5 marks 3. Assignment and class room seminars are also conducted which carries 5 marks 4. Internal assessment marks will be made known to the students by announcing on the notice board 5. Common test booklets for each subject are given to the students in the beginning of the academic year. 6. Below average students are identified and given guidance by the respective teachers and mentors. Mechanism of IA 1. The institution has transparent mechanism for conducting internal assessment for students 2. Internal assessment committee in formed in the beginning of the academic year with IQAC convenor as the head of the committee. 3. The committee conducts meetings and finalizes the time table for tests viva voce and assignments for the purpose of IA marks award of the respective semester. 4. Time table of tests and assignments will be announced on the notice board well in advance. 5. The teachers will be allotted invigilation work 6. In each semester two tests are conducted in all the subjects 7. In addition to the test, seminar,

	practical assignments, skill developments and viva voce are also conducted which carries 10 marks 8. Students write tests in the blue books issued by the college 9. The answer scripts will be evaluated by the concerned teachers and performance will be brought to the notice of the students, students return the test booklets to the concerned teacher and same will be preserved till the announcement of the result 10. Two tests, two assignment and one viva voce for each paper will be conducted in every semester 11. Syllabus oriented topic of assignments are given to the students which prompts the students to refer different study materials available in the library.
Teaching and Learning	In addition to the traditional methods of teaching that is lecturing, chalk and talk etc the following innovative methods are practiced. 1. In class room the information provided with charts, maps, diagrams coloured pictures, tables audio visual equipments etc for better understanding of the subject for the students. 2. Power point presentation 3. Conducting subject oriented exhibitions like commerce, accountancy, economics, banking and insurance, history, present scenario in political events, geography, kannada, English and library science. 4. Lab oriented teaching process that is English lab, computer lab 5. Promoting creative writing skills by way of wall magazine and college annual magazine 6. Field visits includes business, industrial exhibitions, historical sites public administrative offices such as Muncipality, Taluk office, Grama panchayat and Court 7. Library and information centre provides E-Learning resources related to syllabus of the respective subjects to the students.
Curriculum Development	It is the responsibility of Mysore university
Research and Development	teachers are encouraged to take up minor research projects. ? Subscription to the INFLIBNET'S N-List. E-resources is made which facilitates the teachers for their subject updation.
Library, ICT and Physical Infrastructure / Instrumentation	latest books pertaining to all the subjects of teaching are procured. In

	addition to it, reference books are also added. CCTV installed in the entire building. The management of our institution takes necessary steps to improve the infrastructure in terms of building, repairs and maintenance every year. Instrumentation: - necessary equipments and instruments for the library, laboratory and class rooms are procured by the institution after receiving requisition indent by the concerned department without delay.
Human Resource Management	As and when vacancy of the post arises the management takes immediate measures by recruiting the staff for the concerned vacant post
Industry Interaction / Collaboration	NIL
Admission of Students	At the time of closing of the current academic year, teachers visits the sisters institutions and neighbouring institutions in the Taluk and provide complete and detail information about our college facilities and services available to the outgoing PUC students. A detailed prospectus is also provided at the time of admission. Career prospects of the BA and B.Com course are made known to the students in the orientation programme in the biggining of the semester.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Nil
Administration	Nil
Finance and Accounts	Nil
Student Admission and Support	Nil
Examination	University of Mysore has implemented the complete process of the examination system and we are a part of it.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	1	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Providend Fund	Providend Fund	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit of the accounts of our college is done by charted accountant team appointed by the management- GVS. Usually after the completion of financial year accounts will be submitted by the principal to the management for verification. Then the audit team appointed by the management will conduct audit and submits income and expenditure statements, and assets and liability statements duly attested. The same will be submitted to the management. Later the same audited statement will be submitted to regional office, dept of collegiate education. Then the audit team of the collegiate department will inform about the proposed dates of external audits and conducts the audit and issues audit report to the principal.The audit committee makes observations in its report.Then the principal will provide suitable answers in writing to the collegiate department. relating to those observations.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Parents meeting	19/07/2017	19/07/2017	19/07/2017	235
2018	Interaction with achievers (Sri.B.M Santhosh IAS)	14/08/2017	14/08/2017	14/08/2017	300
2018	Self defence for women. A demo lecture by Sri. Kartik.S.Katil (Swaraksha for women trust (R), Katil,DK)	26/12/2017	26/12/2017	26/12/2017	150
2018	Life vision and achievements of sri Ramanuj charya (special	22/12/2017	22/12/2017	22/12/2017	200

	lecture- Smt. Janakis heshadri)				
2018	How to face different competitive and banking examinations - workshop by Prof. Prabhuswamy, CES National Education Trust(R) T.Narasipura	01/01/2018	01/01/2018	01/01/2018	120
2018	Skill on wheels (Skill India, GOI) A program on skill development- Sri Basavaraju from CDC, Universtiy of Mysore	02/02/2018	02/02/2018	02/02/2018	250
2018	Empowering democracy, A special program on voting rights awareness by Disha Foundation (NGO, Mysore)	23/03/2018	23/03/2018	23/03/2018	350
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Honouring women achiever	12/03/2018	12/03/2018	80	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook	01/06/2017	Codes of conduct for students are made known in the prospectus issued at the time of admission. An undertaking to ensure conduct and behaviour of students is taken in writing from each students at the time of admission.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Red cross day	08/06/2017	08/06/2017	106
International yoga day	21/06/2017	21/06/2017	152
World Mothers day	24/06/2017	24/06/2017	150
Worlds population day	15/07/2017	15/07/2017	212

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Total ban of plastic item in the campus 2. Ban of tobacco items in the campus 3. Encouraging students to use bicycles instead of motor cycles 4. Planting of samples in the campus 5. Regular cleaning of campus by NSS volunteers

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Mid day meals: Objectives of practice: - The objectives of practice are to provide free meals to students since majority of them come from distant rural places and economically backward sections of the society. Outcome of the practice:- a) It promotes regular attendance of the students. b) It promotes human values like equality, shared participation, leadership, service motive.

c) It overcomes locational disadvantage Underline principle of concept: The founder of our institution Late Sri.M.C.Shivananda Sharma conceived this idea of mid-day meal way back in 1950s, since he knew the necessity of afternoon meal for the learning children. So this mid day meal facility came into being with the forethought and vision of the founder which is going on relentlessly even now. The context of practice:- The present management committee has been striving to fulfill the vision and missions of the founder. So the mid-day meal facility has been extended to our students realising its obsolute necessity. The practice:- The aspiring student enrol their names with the committee formed for the purpose. The enrolled students list is submitted to the management. Then it takes the necessary measures to supply the meal. Everyday food is served in the centralised service hall in the nearby building. The mid-day meal committee supervises the entire process every day. Evidences of success :- The mid-day meals scheme has became a good success. The number of students availing facility has been increases from year to year. The scheme has remarkable positive impact on the learning ability of our students. The success is evident from the fact that the absence of students in the afternoon classes is reduced to nil. Students would participate spiritedly in co-curricular, extracurricular and sports activities. It also enables the students to spend more time in the library after class hours. The mid-day meal scheme is very much appreciated by the NAAC pear teams, Affiliation committees of the university, visiting guests to the college and the general public. The mid-day meal committee of the management reviews the entire process periodically and make suggestions for improvement. Problems encountered resources required:- The mid-day meals scheme has been running since it's inception with the support of villagers, paddy growers, rice industry owners and other contributors from the society. The quantum of contribution has reduced considerably in recent years because of irregular rains, this has affected the scheme to some extent. The faculty of the institution have contributed generously for this noble cause, This has certainly helped to mobilise the required resources for the scheme. The management looks after mobilising the required resources and takes all necessary steps for smooth going of the scheme. 2. Best practice-2 Title of the Practice :- Honoring the Achievers by the Faculty. Objective of the Practice :- To recognize and promote distinctive local talents in the fields of culture, music, literature, sports, education etc, Context :- To trace and bring to light the rural hidden talents which otherwise might go unrecognized. To inspire and motivate our students by bringing those achievers into interaction with our students. The Practice :- Every year the highest scorers among out-going students in each course(BA,B.Com, BBA) are honoured by the faculty. In the beginning of the year while celebrating the fresher's day and at the end of the year during farewell function some academic achievers among the alumni of our institution are invited and honoured. Similarly the outstanding achievers in the fields of culture, music, literature, sports, politics etc are invited and honoured by the faculty of the institution. The uniqueness of the practice lies in recognizing and promoting the local talents by the faculty which makes them play a role in the development of above said fields. The practice also goes a long in way inculcating social and cultural values among the students which is one of the main objectives of Indian higher education. Evidences of Success:- The success of this practice is evident from the fact that the competitive spirit of the students has increased which is evident in increase of pass percentage. The students feedback also confirms this fact. This positive response has motivated us to continue this practice. Problems encountered and resources required:- In this practice no major problems had arised. However small problems of tracing the achievers in different fields have been countered with the support of faculty and cooperation from other social organizations. Note:- All the faculty members have been contributing every year for this Noble cause.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

> Reservation policy of the government is followed in admission to all the courses. Priority is given to socially backward, economically weaker and women students. Since the institution's primary objective is to cater to the educational needs of the rural students, their overall development is given prime importance. ? As such these sections form the major strength in our institution. Quality education is imparted at affordable cost. ? Measures are taken to ensure that all the privileges and educational benefits by the government to the above mentioned groups is availed of at the best. ? In the library SC/ST students book bank facility is provided ? The institution with definite vision and mission has been striving hard to realize them Since the institution exists in mufusil area. Naturally with many socio-economic and financial constraints, it has been our sincere endeavour to achieve excellence with minimum available resources.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. To conduct extracurricular and Co-curricular activities 2. Special lectures on burning topic and interaction with the resource persons. 3. To conduct study tours and field visits and industrial establishments. 4. To encourage the teachers to take up research projects, conduct seminars, workshops and conferences. 5. To conduct gender sensitisation programs, the environment awareness programs , health awareness programs, legal awareness program etc 6. To conduct such other programs intended to enhance the learning ability of the students and the internal quality of the institution.