YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	VIDYODAYA ARTS AND COMMERCE FIRST GRADE COLLEGE
• Name of the Head of the institution	NATARAJA
• Designation	PRINCIPAL (IN-CHARGE)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08227260508
• Mobile No:	9632807306
• Registered e-mail	vidyodayatnp@gmail.com
• Alternate e-mail	vidyodayaiqac@gmail.com
• Address	SHIVANANDA CIRCLE,COLLEGE ROAD
• City/Town	T.NARASIPURA
• State/UT	KARNATAKA
• Pin Code	571124
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

	• Name of the Affiliating University	**UNIVERSITY OF MYSORE**
	• Name of the IQAC Coordinator	**LATHA S**
	• Phone No.	**08227260508**
	• Alternate phone No.	**08227260508**
	• Mobile	**8904463692**
	• IQAC e-mail address	**vidyodayaiqac@gmail.com**
	• Alternate e-mail address	**lathas200837@yahoo.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.gvsvfgc.com/naac.html
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.gvsvfgc.com/announcements.html

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**nil**	**2004**	**16/09/2004**	**16/09/2009**
Cycle 2	**B**	**2.24**	**2011**	**30/11/2011**	**30/11/2016**

6.Date of Establishment of IQAC	**10/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**3**	

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Collected student feedback on campus experience of 2019-20 passed out batch. 2) Analysis of Examination Results and announcement. 3) Strict measures for the implementation of Covid -19 guidelines 4) On time conducting of internal assessments

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct co-curricular and extra curricular activities	**Due to Covid-19 lockdown co-curricular and extra curricular activities could not be conducted**
To take initiatives to increase the strength of student admission	**Due to sincere efforts and team work of the teachers admission to first Year B Com increased for the academic year 2021-22**
To make provision for separate washroom and ladies room for women students	**Necessity of separate washrooms for students and ladies staff was brought to the notice of management and construction work is in progress.**

13.Whether the AQAR was placed before statutory body?	**No**
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	03/02/2022

Extended Profile

1.Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	170
Number of students during the year	

File Description	Documents
Data Template	[View File](#)

2.2	54
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	59
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**07**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**0**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1	**10**
Total number of Classrooms and Seminar halls	

4.2	**3.50**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**53**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curricular Delivery.

Vidyodaya First Grade college has implemented Choice Based Credit System (CBCS) in both the UG programmes BA and B Com as per the regulations of University Of Mysore. An annual Academic Calender is

prepared by the IQAC every year on the basis of Academic calender of the University which includes the dates of internal assessments and also dates of departmental activities. It is displayed in the college website and also on all the notice boards of the College. The website provides information regarding the programmes and courses. The syllabus of all the courses are shared by the teachers on whatsup groups of the respective classes. The syllabus is also available in the library. The college time table is also available on all the notice boards. The heads of every department submitts a workload statement at the beggining of every semester, over which the general timetable is prepared. The new examination pattern of CBCS is being strictly adopted by the college. Due weightage for each paper and number of hours alloted as per the university guidelines is strictly adhered to in preparing teaching plan and time table. Library books as per the updated syllabus are procured. Subject tours, industrial visits and special lectures are organised to provide practical exposture to the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calender of events issued by the university of mysore every year.

Continuous internal evaluation is held through internal tests and assignments.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating	E. None of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to Environment Sustainability.

A compulsory paper Environmental Studies is being taught for both BA & B Com students.Disaster Mangement paper is being taught for second B Com students.

Human Values & Ethics: photos of important personalities are displayed in prominent places of the institution. Courses offered in the institution like Political science. Commerce, English & Kannada teach human values.

Biographies and auto biographies of famous personalities are made available in the library.

Gender: Gender sensitization programmes are conducted and also

posters issued by Government & NGOs are displayed in important places. Nationals festivals like Independence day and Republic day Birthday celeberation of great national personalities serve as a plotform to imbibe the spirit of patriotism and moral values.

Because of covid-19 restrictions , such programmes could not be conducted during this academic year.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**E. None of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**E. Feedback not collected**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college being a rural one it admits students from various socio economic backgrounds. In the biggining teachers identify the advanced learners and slow learners by knowing the marks obtained in the qualifying examinations during admission. It is also done by way of interaction in the class rooms. After the completion of the syllabus individual attention and guidance is provided by the teachers for the slow learners. Advanced learners are given tough topics for seminars to be disscused in the class room. They are encouraged to read more books.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
170	**11**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are given individual topics for seminars and assignments for focusing on self study and to encourage independent learning,

In organizing co-curricular and extra-curriculars activities students are given free hand, class representatives with the guidance of class teachers involve all the students in organising various events which imbibes teamwork spirit and promotes leadership qualities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members use ICT technology to improve the teaching learning process. They use smartphones, desktop, laptop and projectors the use smartphones extensively on various readly available platforms like google, youtube, e-mail, whastapp group, telegram, zoom meetings. They share teaching learning resources on whatsapp groups of teachers and students. These applications are also extensively used by teachers to provide online education during covid-19 lockdown period.

The Library also provides access to computer and online resources through subscription to INFLIBNE'S N-LIST e-resources. A well equipped language lab and Computer Lab are availble for the teachers and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

2

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

31-03-2022 04:00:28

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In our institution continuous internal evaluation is carried out in each and every semester by way of following methods. 1) Conducting two unit tests which carries10 marks. 2) Skill developments tests or viva-voice is carried out which carries 5 marks. 3) Assignments and class room seminars are also conducted which carries 5 marks. 4) Internal Assessment marks will be made known to the students by announcing on the notice board. 5) In the beginning of the academic year, common test booklets for each subject are distributed to thestudents. 6) Below average students are identified and given guidance by the respective class teachers

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination related grievences are addressed in a trasparent and efficeint manner..

Those who are absent to the test and viva due to unavoidable circumstances are given permission to write test and attend viva-voce

Marks scored in the internal examination is brought to the notice of the students which provides for trasperency.

Internal examination marks are loaded to the university website in stipulated time

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The syllabus copy released by the affiliating university includes the programme out come and course out come for all the courses and same is available on the university website Hence the teachers are very well aware of the clearly stated programme and course out come . Teachers are also provided print copy of syllabus. They make a thorough study of syllabi of each course they are alloted to teach. After the commencement of the academic year teachers take a few classes exclusively to bring awareness of the programme and course outcome. The syllabus copy is also availble in the library for students reference.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.	

Programme and course outcomes are evaluated by the heads of departments after the announcement of results in both odd and even semesters. prior to this internal assessment marks of all the couses are also evaluated by the concerned teachers in every semester.

Suggestions for further improvements in students performance ineach course are given by the principal. Advanced and slow learners are identified. Class teachers and course teachers take measures in this aspect.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

59

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>http://www.gvsvfgc.com/naac.html</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to Covid -19 lock down and implementation SOP and guidelines extension activities are not conducted during this year

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	**No File Uploaded**

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College located in a beautiful campus has good infrastructure facilities conducive to create learning environment. It includes spacious, well ventilated class rooms, well equipped library, computer lab, english language lab and geography lab seperate rest rooms for men and women students and also staff The management takes care of infrastructure maintainance.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a well equipped auditorium with a seating capacity of 200, the playground with cricket, volleyball, basket ball and kho-kho courts. there is a seperate sports room and indoor games like chess & carrom are played in auditorium. Both the auditorium and playground are used for taluk level cultural activities andd games respectively. During elections the institution is being used for mustering and de-mustering by the district authority.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NIL

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.24192

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.25

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The management takes care of the mainatainance of infrastructural facilities like building, sanitary and water facilities.

Every department maintains a stock register for the available equipments. The annual stock verification is done as a part of regular maintainance.

Minor repairs of the equipments are done by the service staff of particular companies

Annual financial audit both internal and external ensures trasperancy and accountability.

Security of 24/7 is provided to the college and campus by the management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

135

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

nil

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the begining of the Academic Year class teachers select 02 class representatives in each class representing both boys and girl students. These representatives act as link between the principal and students and also teachers and students. These class representatives with the guidance of class teachers organize co-curricular and extra curricular activities. Most of the teachers convey their message to the class via these class representatives.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Nil

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:- To impart quality education to rural children and make themresponsible citizens of India Mission :- 1. To create conducive educationalenvironment by recruiting competent faculty and providing necessaryinfrastructure, well equipped library and laboratories. 2. To impart qualityeducations to the students at affordable cost. 3. To provide access to thelatest technological innovation to promote

vocational education. 4. To promoteCo-Curricular, Extra Curricular and Sports activities by way of patronizingsuch activity whenever they are conducted. 5. To equip the students with lifeskills for self reliance 6. To energise and facilitate the learning ability ofthe students by providing free mid-day meal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization regarding student admission process. The management delegates authority of admission of students to the principal of the college and the principal inturn forms an admission committee, the composition of which is asfollows. Principal – convener -in- Chief Senior Faculty member- convener All heads of department- members. Office Superintendent –member The admission committee holds meeting in the beginning of the academic year for the sole purpose of students admission. The committee brings out the prospectus and the admission application form and undertakes the scrutiny of applications received and announces the merit list for admission and finally the admission process will be completed as per the rules and regulations of the govt of Karnataka and University of Mysore.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plans are formulated for the next academic year at the end of the present academic year .Accordingly Commitees are constituted assigning the tasks and responsibilities.Principal officiates as Chair Person for all the commitees and senior teachers as Conveners of various Commitees.Members are selected on the basis of their interests and

apptitude for the assigned task/nature of work of a particular commitee. For example for Sports Commitee ,faculty interested in sports are given first preference similarly other commitees formation is done.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college is governed by the Management Grama Vidyodaya Sangha, T.Narasipura and higher Education Department of Government of Karnataka. The administration of the college is the responsibility of the Principal assisted by Teaching and Non Teaching staff of the college. The principal ensures that the day-to-day operations are properly conducted as per the orders of the state government,Affiliating University and the Management of the institution.

The Heads of teaching departments ensure that the plans communicated to them by the principal are implemented systematically.

Committees and Cells are constituted once in 02 years for conducting co-curricular and extra-curricular activities.

The formulation of policies of appointments and service rules and procedures as and when issued by the government are implemented by the management.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](View_File)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college being an aided college has th following welfare measures for the staff

*Summer and Mid term vacation for the teaching staff. The order issued by the Government is implemented by the college

*Casual leave, Maternity and Paternity leave

*Provident Fund for the Part-Time staff

*Festival Advance without interest

Free mid-day-meals for the employees

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Both the teaching and non-teaching staff are required to submit their performance appraisal report in the prescribed format as on 31st March every year.It is mandatory and the report is submitted by the principal to the Management for approval and then sent to the department of Collegiate Education

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit of the accounts of our college is done by Charted Accountant team appointed by the management- Grama Vidyodaya Sangha after the completion of the financial year .Accounts will be submitted by the principal to the management for verification .Then the audit team appointed by the management will conduct audit and submits income and expenditure statements and assets and liability statements duly attested.The same will be submitted to the management. Later the same audited statement will be submitted to the Regional Office, Department of Collegiate Education.Then the audit team of the collegiate Department will inform about the proposed dates of external audit and conducts the audit and reports the issues in the Audit Report .Then the principal will provide

suitable answers in writing to the collegiate department relating to those observations and issues.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution does not have its own policy of mobilization of funds.On the other hand un-expected expenditures are incurred by the Management of the institution. Such funds as and when received are optimally used avoiding wastage of time,finance and materials to the maximum.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays an important role in the enhancement and maintainence of quality in the educational activities of the institution.Some of the quality initiatives include

1.Encouraging to conduct co-curricular and extra curricular-activities

2.Encouraging students to participate in such activities

3.Evaluating the Best Practices

4.Introducing feedback of students on campus expeience

5.Monitoring students Scholarships process so that no student is denied of the benefit of getting scholarships of Government

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

*IQAC prepares an annual academic calender as per the academic calender of affiliating university

*Teachers communicate the Course and Programme outcome in the begining classes and also during orientation programme

*IQAC ensures proper conduct of internal assessment tests and other internal evaluations as per the academic calender. Marks of the internal assessments are uploaded in the university examination portal within the given time

*IQAC has devised a 12 point Scale questionnaire to get the feedback of outgoing students on campus experience since 2020-21

*IQAC also ensures for the semester wise analysis of results every year

*The principal (chairman of IQAC) keeps vigil on the completion of syllabus and sufficient revisions within the stipulated time.

*The Principal obtains feedback of students on faculty informally . The complaints if any are communicated confidentially to the concerned teacher

*IQAC ensures that latest uodated books on prescribed syllabus are procured in sufficient numbers

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To ensure safety and security and also to provide inclusive environment for women students and staff following measures are taken by the institution

1.Formation of Equal Opportunity Cell

2.Prevention of Sexual Harassment Cell

3.Pragna Mahila Vedeke

4.CC Camera Surveillance

5.Security at the entrance 24/7 hours

6.Preference in Admissions and Appointments

7.Separate rest rooms and common rooms

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has taken many measures to minimize waste production.For example students are required to bring their own plate and glass for the mid-day-meals provided in the institution.Paper plates and cups are avoided.

Used water after washing plates and hands is diverted towards plants pits

Paper waste and other type of solid wastes are sold to the vendors

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

A. Any 4 or All of the above

5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

Different events organized in the institution involve students and student representatives which promotes team spirit, tolerance and harmony towards each other

Mid-Day-Meals system of the institution is one exclusive practice which follows group dining promoting tolerance and harmony towards different castes and religions

Equal Opportunity Cell looks into this issue and it is vigilant about none of the aspiring and eligible students are deprieved of facilities and services of the college

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

A Compulsory paper "Indian Constitution" is being taught for all the

courses awareness programmes like special talks on constitution , rights and duties of the citizens and quiz programmes are conducted.the constitutional rights and duties are also displayed in the prominant place of the institution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The employees of institution take part in the national festivals conducted collectively by the group of institutions of the management.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Mid day meals: Objectives of practice: - The objectives of practice are to provide free meals to students since majority of them come from distant rural places and economically backward sections of the society. Outcome of the Practice:- a) It promotes regular attendance of the students. b) It promotes human values like equality, shared participation, leadership, service motive.c) It overcomes locational disadvantage. Principle of the Concept: The founder of our institution Late Sri.M.C.Shivananda Sharma conceived this idea of mid-day meals way back in 1950s, since he knew the necessity of afternoon meal for the learning children. So this mid day meal facility came into force because of the thought and vision of the founder which is going on relentlessly even now. The context of practice:- The present management committee has been striving to fulfill the vision and missions of the founder. So the mid-day mealfacility has been extended to our students realising its obsolute necessity.The practice:- The aspiring student enrol their names with the committee formed for the purpose. The enrolled students list is submitted to the management.Then it takes the necessary measures to supply the meal. Everyday food is served in the centralised service hall in the nearby building. The mid-day meal committee supervises the entire process every day. Evidences of success :- The mid-day meals scheme has became a good success. The number of students availing facility has been increasing from year to year. The scheme has remarkable positive impact on the learning ability of our students. The success is evident from the fact that the absence of students in the afternoon classes is reduced to nil. Students would participate spiritedly in co-curricular, extracurricular and sports activities. It also enables the students to spend more time in the library after class hours. The mid-day meal scheme is very much appreciated by the NAAC pear team and Affiliation committees of the university, visiting guests to the college and the general public. The mid-day meal committee of the

management reviews the entire process periodically and make suggestions for improvement. Problems encountered resources required:- The mid-day meals scheme has been running since it's inception with the support of villagers, paddy growers, rice industry owners and other contributors from the society. The quantum of contribution has reduced considerably in recent years because of irregular rains, this has affected the scheme to some extent. The faculty of the institution have contributed generously for this noble cause, This has certainly helped to mobilize the required resources for the scheme. The management looks after mobilizing the required resources and takes all necessary steps for smooth going of the scheme. 2. Best practice-2 Title of the Practice :- Honoring the Achievers by the Faculty. Objective of the Practice :-To recognize and promote distinctive local talents in the fields of culture,music, literature, sports, education etc, Context :- To trace and bring to light the rural hidden talents which otherwise might go unrecognized. To inspire and motivate our students by bringing those achievers into interaction with our students. The Practice :- Every year the highest scorers among out-going students in each course(BA andB.Com) are honoured by the faculty. In the beginning of the year while celebrating the fresher's day and at the end of the year during farewell function some academic achievers among the alumni ofour institution are invited and honoured. Similarly the outstanding achievers in the fields of culture, music, literature, sports, politics etc are invited and honoured by the faculty of the institution. The uniqueness of the practice lies in recognizing and promoting the local talents by the faculty which makes them play a role in the development of above said fields. The practice alsogoes a long in way inculcating social and cultural values among the studentswhich is one of the main objectives of Indian higher education. Evidences of Success:- The success of this practice is evident from the fact that the competitive spirit of the students has increased which is evident in increase of pass percentage. The students feedback also confirms this fact. This positive response has motivated us to continue this practice. Problems encountered and resources required:- In this practice no major problems had arisen. However small problems of tracing the achievers in different fields have been countered with the support of faculty and cooperation from other social organizations. Note:- All the faculty members have been contributing every year for this Noble cause.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Reservation policy of the government is followed in admission to all the courses. Priority is given to socially backward, economically weaker and women students. Since the institution's primary objective is to cater to the educational needs of the rural students, their overall development is given prime importance. ? As such these sections form the major strength in our institution. Quality education is imparted at affordable cost. ? Measures aretaken to ensure that all the privileges and educational benefits by thegovernment to the above mentioned groups is availed of at the best. ? In the library SC/ST students book bank facility is provided ? The institution with definite vision and mission has been striving hard to realize them Since the institution exists in mufusil area. Naturally with many socio-economic and financial constraints, it has been our sincere endeavour to achieve excellencewith minimum available resources.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

1) Strengthening the B.A programme by attracting more students to the institution for enrollment.

2) Strengthening the career guidance and placement services.

3) Promotion of ICT in teaching and office administration.

4) Strengthening the Competitive Examination Reference section in the library.